

# Student Credits

If you have a question, please Email the Student Credit Coordinator, President of either VP

**Earn Student Credits:** Through fundraising activities, each student can earn credits that can be used to offset costs incurred with any WS Music program, as well as approved costs that help you become a better musician.

## General Information:

- If a purchase is payable to West Shore Music Boosters we can move credits to cover the cost,
- If a purchase is not payable to WSMB, you will need to pay for the item, then submit a request for reimbursement. To be reimbursed we have to gather information, which can all be found on the Student Credit Disbursement Form.
- Student Credits rollover each year. The credits you earn will stay in your student account until used or transferred.
- You can check the amount of credits you have earned in Charms under your financial statement. You can sort by fundraiser or by date to see if the latest credits have been updated.
- You can transfer student credits to your sibling (helpful if one has a trip or is graduating).
- You can only be reimbursed up to the amount of credits you have available/earned.
  - You can't submit the same receipt twice, once you submit it, what you have available is what you will receive. If you submit a receipt for \$150 and you only have \$142 available, you will only receive \$142. You can't submit that same receipt later once you've earned more credits. It may be best to wait until you
- You can submit WSMB payments with a partial payment and use student credits.
  - Just be aware that if you intend to pay your WSMB registration with student credits, and a check, Charms won't reflect that payments have applied toward your registration until the full amount is available and in Charms.
- **If you have questions please Email the Student Credit Coordinator.**
- The Student Credits Coordinator updates Charms once reports have been submitted (The Fundraiser Coordinator sends the amount of credits earned once all funds have cleared. Sponsorship Ads take a little longer since they have go through a multi-layered process before reaching the Student Credit Coordinator). **Please be patient as there is a lot of behind the scenes work involved and can't be instantly updated.**

## Request Student Credit Reimbursement:

- Download & Complete the Student Credit Disbursement Form (Website: [Form](#)). Be sure to include receipt if applicable (staple or include in sealed envelope so it doesn't get separated).
  - submit through the Band Box at CC or RL or
  - Email your request to [wsmbstudentcredits@gmail.com](mailto:wsmbstudentcredits@gmail.com).

## Seniors:

- Seniors must request reimbursement 2 weeks prior to the end of May. No exceptions.
- Student Credits can be transferred between siblings. Email the student credit coordinator the name that your credits should be transferred to (2 weeks prior to the end of May).

## Student credits can be used for the following:

- WSMB Registration fee (outdoor marching band, indoor percussion, indoor guard)
- West Shore School District Activity Fee (Music related)
- Music lessons
- Instrument costs (Instrument, repair service or supplies)
- West Shore Music & Guard trips (NYC Musical trips, Disney, Dayton, etc.)
- Marching Band/Guard Supplies (gloves, shoes/dinkles, guard bags)

## Student Credits cannot be used to:

- Spirit Wear or Season Show Shirt
- Tickets (Musicals, Band Competitions, Nationals Bus Seat, etc.)